



Guide to Employment Verification through The Work Number

All employees can receive employment verification through our new verification provider, The Work Number.

You must know the name of the company (**Alliance Solutions Group**) and our company code (**17245**) to complete a verification.

Online Verification Process

The fastest way to receive a verification is by visiting www.theworknumber.com.

1. Visit www.theworknumber.com
2. Select "I'm an Employee."
3. Enter your employer code (17245) on the right.
4. Select the type of verification you need.
5. Enter your SSN and pin when prompted. Your default pin is the last four digits of your SSN followed by your four digit birth year.
6. Select "Employment Data Report" to receive an immediate verification of your time of employment and complete payroll history.

Phone Verifications

If you'd rather call in, dial 1-866-604-6572 and Press 1 for English or 2 for Spanish. You will be led through an automated menu to receive your verification. You can say "help" at any time to speak to a customer service representative.

For Government Agencies Only

If you are a government agency, please call 800-660-3399 to receive an employment verification.